

ENVIRONMENTAL POLICY

INTEGRATED MANAGEMENT SYSTEM

Easy Payroll Global is committed to being an environmentally responsible company, through the management at all levels, to implement, maintain and continually improve environmental control systems to avoid, pollution of land, water and air.

The company is committed to maintaining certifications of its environmental management system to the requirements of ISO14001:2015, all relevant environmental legislation, Australian standards and contractual requirements of our clients.

To ensure successful implementation of the Environmental Policy our specific strategies will include:

- Establishing objectives that are realistic, achievable and measurable then reviewing performance against objectives at least quarterly in the Group Management Meeting.
 - Objectives are to be varied at the discretion of the management team to ensure the desired results are being achieved;
- Statistical reports will be created quarterly and reviewed in the Group Management Meeting to determine trends and identify where root causes of issues and preventative and/or further corrective actions will be determined, assigned to responsible officers and implemented;
- Assess our organisational activities and identify areas where we can minimise impacts
- Establish and maintain a basis for continual improvement in:
 - Pollution prevention
 - Minimisation of waste and residual products
 - Efficient use of resources, being mindful of the need to minimise energy consumption and to reduce greenhouse gases
 - Annually review objectives and targets for environmental compliance and improvements
- Develop and implement an effective training program, based on the environmental policy and goals identified
- Ensure that clients and suppliers to Easy Payroll Global are informed of this policy, and kept aware their responsibilities to Easy Payroll Global with respect to the environment
- Maintain and review and update (as required) this policy annually prior to our annual certification audit.

